Rare Book and Manuscript Library

Annual Report, July 1987--June 1988

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Introduction. Because of a number of distinguished gifts that were received and several fortuitous purchase opportunities that were successfully concluded, the research collections of the Library were strengthened in a significant way during 1987-1988. Notable among the gift collections were the papers of Robert Wilson, Alvin Toffler, Lita Hornick and the Kulchur Press, Samson Raphaelson, Laura Z. Hobson, Frederic R. Coudert, Sr. and Jr., Richard Dannay (Ellery Queen), Don Congdon, and Carl Woodring. In addition, through the use of departmental and general income funds, the papers of a distinguished alumnus, Thomas Merton, were acquired. These collections have continued to develop our collecting policies in the areas of contemporary literature, publishing, literary agencies, the history of economics, modern social movements, and Columbia-related research. During the final quarter of the year we entered into negotiations with the London firm of Bertram Rota Ltd. for the acquisition of the papers of Count Alexander Benckendorff, the last Tsarist ambassador in London; these negotiations have been successfully concluded, an export license will likely be granted in July, the funding has been arranged, and we look forward early in the new fiscal year to receiving this historically important collection which will become part of the Bakhmeteff Archive.

Equally distinguished were the 1987-1988 gifts of printed materials and art works, which included the Edith Wharton Collection presented by Iola Haverstick, 22 paintings by Marjorie Windust Halper on the subject of Finnegans Wake, the only recorded complete copy of a sixteenth century Papal Bull donated by Mr. and Mrs. Sam Schaefler, inscribed photographs of film stars presented by Paul R. Palmer, an impressive drawing by Saul Steinberg entitled "The Labyrinth" presented by Ruth Nanda Anshen, and numerous inscribed first editions by John Dos Passos, Marianne Moore, Gertrude Stein, and others, donated by Carol Z. Rothkopf. The number and variety of the gifts strengthened considerably the research collections in both the holdings of rare books and manuscripts.

During the final quarter of the year the Library recorded a substantial number of those gifts, which, when added to those for the first nine months, brought the year's total to a near record of 124 separate donations, comprising 1,855 volumes and 363,571 manuscripts, and having an appraised or estimated value of $907,140. Nearly two thirds of the gifts came from individual Friends of the Libraries or through their suggestions and influence.

Contributions in cash to the Library also remained at a high level. Because of specific bequests and contributions three book purchase funds were activated this year, the Frances Henne Fund for the purchase of children's literature, the Herman and Aveve Cohen Fund for the acquisition of fine printing, and the Marguerite and Louis Cohn Fund for the acquisition of modern English and American literature; in addition, the income from the Jack Harris Samuels Fund has finally paid the University's legal fees accrued during estate litigation and the income will now be consigned to the Library for the purchase of rare editions in English literature, the original intent of the donor's bequest. Individual cash gifts were received from the following donors: $15,143 from Margaret Kempner for addition to the Alan H. Kempner Fund; $10,000 from Corliss Lamont for the Lamont Rare Book Reading Room Fund; $2,500 from an anonymous donor; $1,000 from the Viscountess Eccles; $1,000 from Hal and Barbra Higginbotham; $1,893 from George M. Jaffin in partial fulfillment of his pledge of $10,000; $500 from Martin Baron; and $1,000 from Dallas Pratt. In addition, the Council of the Friends authorized the transfer of $50,000 from its income account to the Rare Book and Manuscript Library Endowed Fund, and at year's end this has been accomplished.

The above cash gifts do not include the dues contributed by individual Friends of the Libraries; the annual financial report of the Friends will be prepared by the secretary-treasurer, and issued separately, when the final statement for 1987-1988 is received from the controller's office

early in the new fiscal year. However, an informal audit of the Friends income and operation funds show that the organization is in a sound financial position. In addition to the receptions hosted by the Friends, noted elsewhere in this report, the annual Bancroft Awards Dinner, held in the Rotunda of Low Memorial Library on April 6, was sponsored by the Friends. At the Council meeting on March 2, Carter Burden, Chantal Hodges, and Martin Meisel were nominated to fill the three vacant positions on the Council due to the resignation of Carl Woodring and the deaths of John F. Fleming and Franklin H. Kissner; these nominations were subsequently approved by the University Trustees.

The year has been notable for the variety and popularity of the Library's exhibitions. During the summer of 1987 we mounted two exhibitions, "Columbians and the Establishment of the Federal Constitution, 1781-1791," curated by Ene Sirvet, and "The Origins of a Great Profession," an exhibition of treasures from the Robert Montgomery Collection on the History of Accountancy held on the occasion of the centenary convention of the American Insitute of Certified Public Accountants in New York. This was followed by the exhibition of treasures from the Alan H. Kempner library which opened on December 2 with a Friends reception. On March 2 the Friends sponsored the reception opening one of the Library's most successful exhibitions in recent years, "The Double Lives of Ellery Queen," based on the collection of papers and first editions donated by the sons of Richard Dannay, co-author of the Ellery Queen novels; this exhibition received wide coverage in the press and on radio, and there were especially notable articles in The New York Times, the Times Literary Supplement, and the Neue Zurcher Zeitung. Planning the exhibition schedule for the coming two years, as well as work on individual exhibitions for 1988-1989, has continued during the final quarter of the year; the work of Jane Rodgers, Patrick Lawlor, and Rudolph Ellenbogen has been especially important in this regard.

Although both the professional and the support staff have remained relatively stable during the year, several changes have occurred. The first was the resignation on March 18 of Hugh Wilburn, reference librarian and bibliographer, who was also responsible for the Library's exhibition program. This position was posted during March, candidates were interviewed at the end of April, and Marvin Taylor, reference coordinator at the Lilly Library at the University of Indiana, was appointed; he will begin work early in July. Robert Epstein, the assistant in the Herbert H. Lehman Suite and Papers, resigned on May 27, and he was replaced by Xi Wang on June 6. Finally, Ms. June Lordwood, bibliographic assistant in the manuscript department, has accepted a position in Bibliographic Control and will leave the Library early in July.

During the past year we have hosted a number of receptions for library and university groups, conducted numerous tours for visitors, and lectured to graduate seminars on the use of rare materials and manuscript resources. We have continued to experience serious problems with our HVAC system; after four years of operation, the controls have not been set properly and the system is not yet satisfactorily balanced. Because of the receipt of gift funds we were able to acquire this year six Macintosh SE computers and printers, and these, along with the four existing IBM PCs, provide a satisfactory level of personal computing equipment for the professional and office staff of the Rare Book and Manuscript Library at this time.--Kenneth A. Lohf, Librarian for Rare Books and Manuscripts.

Rare Book Department. In the area of bibliographic control, the department has been able to keep apace with gifts received, many of which are mentioned above, and we have been able to devote our time to projects that have become backlogged. Much work has been done with ephemeral collections, particularly Book Arts materials. Work with the Technical Services Group has also seen some noteworthy developments. After an examination of existing workflow procedures by the department and Original Monograph Cataloging new procedures were put in place in order to ensure a steady flow of materials to and from the department. Some problems still remain in the Catalog Maintenance, which has about 150-200 unshelflisted books in its backlog. The flow of materials through Book and Serials Acquisitions was also examined and new procedures put into place in order to create greater control of the material. The Technical Services Group working with our

department also ran a pilot project to examine the type of materials that are being cataloged for the Rare Book and Manuscript Library. The ultimate goal of the project is to create new cataloging procedures in order to speed online access to gifts. The project determined that there were a significant number of books that has existing copy that can be utilized. During FY 1988-1989 a Bibliographic Assistant will be hired by OMC as a first step in an effort to keep current with books that have copy. However, yet to be decided is the appropriate level for cataloging non-copy materials given the resources available in OMC for this material. During the first six months of work of the new bibliographic assistant, the amount and nature of the non-copy material will be closely monitored in order to examine the alternatives approaches that might be feasible for these books. Currently, however, cataloging is proceeding at the rate of about 10 books per week. The grant to catalog Seligman books and pamphlets terminated during the last quarter of 1988. In all 1929 books were cataloged, 1621 of which required original cataloging which is a good measure of the value of the collection to scholars.

During the past year, 1855 volumes were received by the Library by gift, 26 volumes were received through Gifts and Exchange, 56 volumes were purchased on departmental funds, 69 volumes were purchased on non-departmental funds, and 60 volumes were added by transfer. Of the volumes received in the department during the year (or from volumes already in the department), 1514 monograph volumes were cataloged. (Note: this includes volumes cataloged in the Seligman project.) In addition, there were 4 serials added, 67 volumes added locally, 510 duplicates deaccessioned, 943 volumes sent to Gifts and Exchange, and 414 volumes were put into collections not be be cataloged. The arrearages now stand at 56,610, a decrease of 336 from last year's total. 1381 preliminary cataloging records were prepared.

Preservation activities of during the year included the binding or rebinding of 282 volumes; in addition, 231 preservation cases were made, the greater number of which were for Smith Japanese books. The Conservation department treated 126 books and made 51 mats primarily for prints in the Kempner Collection. Of these numbers, over 300 were paid for from the Seligman grant. 565 items were but into portfolio binders in the department.

A large percentage of staff time was devoted to exhibition activities noted above. In addition, a number of smaller exhibitions are prepared for individual faculty members and even in some cases for individuals making class presentations. Just three examples that can be culled from the last quarter are the following exhibits: Spanish manuscripts for Dwayne Carpenter; History of Books for Alice Schreyer; and English and American Book Design, 1888-1988, for John Dreyfus. Work on the Robert Wilson archives and the exhibit which will be derived from this gift has meant that no work has been done since the last quarter on the Index to the Columbia Library Columns, almost 27 years of which have now been input into the database.

For the year, the following statistical information concerning the Rare Book Department should be noted. There were 2,976 reader visits (not including visitors who viewed exhibitions or attended receptions in the Library). A total of 8,632, items circulated in the reading room, including 3,493 books, 2,058 reference books, 1,613 oral histories, 871 pieces of ephemera, 558 manuscripts, and 29 microforms.--Rudolph Ellenbogen, Assistant Librarian for Rare Books.

Manuscript Department. Several major collections received during the third quarter were fully processsed or processed to date: papers of the Hamilton Family and records of the Don Congdon Associates, Inc. were completed; and those files of Robert Wilson received during the third and fourth quarters were also processed and listed pending the receipt of additional shipments anticipated in the coming year. Significant additions to the Paul Lazarsfeld Papers and to the records of the Community Service Society received last quarter were also fully processed and integrated . Of the 11 accessions received this quarter (4 new; 7 additions), papers of the late Columbia psychologist Robert S. Woodworth, and the recently retired professor of English, Carl Woodring, were processed. The first shipments of the papers of two late prominent faculty

members, Isidor Rabi, the physicist, and Joseph Blau, professor of religion arrived with the remaining files expected by the fall. Of the 7 additions to existing collections that came this quarter, 3 were noteworthy: early family correspondence and documents of Francis Perkins, documentation of the activities of the Conference of Non-Governmental Organizations for the 1970s, and a large collection of Thomas Merton Papers. Since our major processing efforts are being concentrated on the Frederic Dannay Papers, work on the Merton files will be deferred until late fall.

Other accomplishments of the fourth quarter include the searching and cataloging of more than 1,500 letters by major correspondents to the philanthropist and socialist, James G. Phelps Stokes. A large addition to his papers was processed 3 years ago in the midst of planning and moving into our new quarters; consequently the identification of letters to be cataloged had to be postponed. Among our ongoing processing projects, the removal of 19th century French theatrical personalities' letters bound in a history of the French theater in the Dramatic Museum Collection was completed, and the refoldering, weeding, and listing of the Financial Records Series in the Pacific Relations Papers was continued. The Pacific Relations photocopy preservation project, which was begun in 1985, was worked on during the entire year with a total of 2,645 texts of deteriorating carbon copies photocopied onto acid free paper. One particularly nagging gap in our bibliographical control of collection level descriptions was eliminated this quarter when the backlog of new collections processed since 1985-1986 were entered into RLIN AMC. In addition, the New York State Historical Documents Survey based at Cornell University Libraries began entering our pre-1985-1986 collection level descriptions into RLIN, and it is hoped that by the end of the next academic year there will be an entry in RLIN AMC, no matter what the quality or currency, for all of the department's collections. It will then be our task to review the entries for all 1,000 collections and bring them up to date as need over the succeeding years.

We again suffered from interruptions in GA/BA coverage during the fourth quarter, and we have had to lower our expectations with regards to certain processing projects, notably the 1988 addition to the Random House Archives. This project was finally begun again in late June after a six months delay, and we project that it will be completed in the fall of 1988. With the departure of June Lord-Wood, our long-time experienced manuscript cataloger noted in the first section of this report, there will be a temporary curtailing of processing and cataloging until the vacancy is filled. This will be partly offset by the summer hiring of a former staff member, Timothy Cross, who will help catalog the voluminous Dannay manuscripts.

In 1987-1988 the Manuscript Department added 367,882 manuscript items to its holdings (including the Bakhmeteff Archive and the Lehman Suite) by gift, transfer, and purchase, increasing its total holdings to 23,684,338 manuscript items. Thirty new collections (including six for the Bakhmeteff Archive) were added during the year, increasing the number of collections from 2,056 to 2,086. During the past year 599,512 manuscript items were processed (Manuscript Department, 593,562; Bakhmeteff Archive, 5,698; Lehman Suite, 252). Of the total number of manuscripts processed, 5,028 individual letters, manuscripts and documents were cataloged (Manuscript Department, 4,734; Bakhmeteff Archive, 174; Lehman Suite, 120).

Readers used 2,343,494 manuscript items last year (Manuscript Department, 1,817,818; Bakhmeteff Archive, 512,014; Lehman Suite, 13,662) and there were 1,437 reader visits (including the Bakhmeteff Archive and the Lehman Suite). In addition 24,693 customer photocopy exposures were made during the year (including the Bakhmeteff Archive and the Lehman Suite). For the first three quarters of the year reader visits averaged 325 per quarter but in the final quarter of the year the figure increased dramatically to 450 visits. This increase in use was due to a number of long term researchers who made heavy use of the manuscript collections, especially a visiting scholar from Japan working on the American economist John Bates Clark, an American professor researching economic history, particularly the papers of Wesley C. Mitchell, and a researcher writing the history of the ESCO Foundation. Use of the Joseph Urban Papers continued at a consistently high level this year, and the Brander Matthews Puppet Collection was used by a Ph.D. candidate in the School of

the Arts to teach a course in the history of puppetry as well as for his projected dissertation. In addition a number of puppets were loaned to the Flushing Council on the Arts during the Spring Semester. The researching and answering of reference letters during the year seemed to make greater demands on the reference staff than in past years, particularly in terms of the increased number and complexity of questions in each letter.--Bernard R. Crystal, Assistant Librarian for Manuscripts.

Bakmeteff Archive. A number of important acquisitions were recorded during the last year. There were additions to the papers of the economist Eugen Loebl, and historians Elizabeth Valkenier and Jacob Hoptner. New manuscripts included the memoirs of Englishman D. K. Trefusis, and the diary of American F. L. Barnum which record their impressions of Russia during the early part of the twentieth century. The Vladimir Visson Papers relate to his years as exhibitions director of the Wildenstein Gallery in New York City, and the Katherine Post Collection contains photographs of Boris Bakhmeteff and manuscripts of Russian poet Dmitrii Klenovskii. The Columbia University Slavic Languages Department also established a collection of its departmental papers, and will continue to add to it in the years to come. Acquisition of new Hungarian collections continue with "The Hungarian Nation's Proposal and Basic Principles in Regard to the Paris Peace Treaty," a collection assembled by the Paul Teleki Institute for the 1945 Paris Peace Conference, and the papers of Hungarian freedom fighter General Bela Kiraly.

Sixty-three readers visited the Archive last year, including many Russian emigres and scholars from Hungary. Last summer the Curator conducted a special session on Russian archival research, and in the fall gave a talk on the Archive's Eastern European collections. These outreach programs were quite successful, and many Columbia graduate students came to use the Archive as a result of having attended them. Other special occasions during the year included the visits of two official Soviet delegations to the Archive. In January four scholars working on the Tolstoy and America publication project came to discuss possible American-Soviet publications of Russian literary materials in Columbia's manuscript collections. In May historians Sigurd Ottovich Shmidt and Sergei Mikhailovich Kershtanov surveyed the Archive's holdings in Russian history.

Accomplishments of the last year include the introduction of a variety of special projects designed to preserve the Archive's fragile materials, and establish better item level control over its holdings. These projects were as follows: Preservation microfilming was completed for several important collections, including the Evgenii Zamiatin Papers, the D. I. Dalin Manuscripts, and the Vozniuk-Burmin Memoirs. New negatives and prints were made of glass plate negatives in several collections, and filming will continue until all the Arhcive's glass plate images have been duplicated. A complete list of printed materials in the Papers of Russian Civil War general A. I. Denikin is now available to readers, and has already enabled scholars to find important materials which were previously unidentified in the finding aids. Printed materials in other collections will be surveyed in the years ahead. Also, complete files are now being kept on publications based on the Archive's collections, and whenever possible, copies of the books and articles are kept in the Archive office, and are available to readers upon request.

During the last quarter of 1987-1988 processing was completed on the Visson and Post collections. The Bela Kiraly Papers, which did not arrive in usable order, are currently being sorted and arranged, and the processing should be completed next quarter.--Ellen Scaruffi, Curator.

Columbiana Library. A flurry of activity marked the fourth quarter as researchers hurridly made last minute changes and put the finishing touches on their exhibitions, projects, papers, reunion plans, and take-home examinations. This end-of-semester/end-of-academic-year frenzy was a new experience for the Curator, having never worked in this setting previously; however, it was richly rewarding.

Floor tiles which were damaged earlier this spring by the Rolm phone installers, and by the equipment of the HVAC servicemen, who installed a new air conditioner, were replaced, along with

other tiles that had been popping up of their own accord. After the floor was fixed, the furniture was rearragned to facilitate the placement of the new IBM PC expected to arrive in late summer. The new arrangement will allow access to the newly installed dedicated line for the PC and printer, and still afford the all important view of the doorway and reading room area.

The water damaged Samuel Johnson oil portrait was repaired by the Preservation Department, and rehung over the desk in the Kings's College Room. Additional projects to be done next year in the Room include: scheduling the cleaning of the air conditioning vents; removing the paintings, furniture and objects to safe storage before the cleaning begins; cleaning and repainting of the room's walls; replacing the furniture, paintings and objects; and finishing the cleaning of the exhibit cases. This sequence of the planned conservation and rennovation of the King's College Room is a slow, painstaking process, but cannot be accomplished without careful coordination, or else risk damage to objects.

The serials project, as initially planned, has not received any attention this quarter, but the importance of a serials shelflist, even a title list for Columbiana, was more strongly evident during the course of the year as the Curator encountered great difficulties in identifying and locating serials for readers. Title changes through a run are lacking, and work is being done on a title by title basis at the moment rather than a systematic sequential shelflist approach. The inital plan to accomplish this is still valid, but unfortunately there is insufficient time to undertake a full-scale review of the serials records.

More collection conservation maintenance will occur next quarter with the microfilming of the 33 volume Columbia University Quarterly, 1898-1941, since this heavily used reference work is completely falling apart. Columbiana has the only complete set at the University; therefore, the hard copy will be retained after filming.

There were 1,000 reader visits this year, and among the most notable visitors were members of the Japanese diet, and Mrs. Hamilton Barrett, descendant of both Alexander Hamilton and Charity Floyd Johnson (Mrs. Samuel). General topics of research usually fell within the parameters of biographical, historical and quantitative information about people, places and things on campus, past and present. Of particular importance was the use of photographs and visual images, since they provided much pertinent information, often times when no other documentation could be located. In addition to regular service to the administrative officers, such as the Secretary of the University and various Deans, special research projects this year focused on University Archives, Seth Low Junior College, and donor research for the Office of University Development. These projects are ongoing and will continue next year.

The twentieth anniversary of the 1968 uprising was marked by several major reunions and programs which were researched over the course of a number of weeks. Special exhibitions relating to other anniversaries, such as Melvil Dewey and the School of Library Service, the School of Journalism and the Department of Historic Preservation, also made heavy use of the collection. Numerous items were lent for those exhibitions.

Gifts during the last quarter of the year included photographs of previous reunion activities, class of 1909 memorabilia, pamphlets and early twentieth century engineering textbooks (transferred to the Engineering Library), and a group of Barnard documents forwarded to the Barnard Archives. Work on Columbiana-related manuscript collections in the Manuscript Department included the completion of the Luther Carrington Goodrich Papers and the processing of the papers of the late Columbia professor of physics, Willard L. Serveringhaus. --Hollee Haswell, Curator.

Herbert H. Lehman Suite. The fiscal year 1987-1988 has been one of change and renewal for the Lehman Suite. Active use was made of the collections housed in the Suite by an international range of scholars. The predominant collection used was that of Governor Lehman, but the Altschul,

Poletti, McDonald, and UNRRA collections were also consulted. The research topics included the American response to the holocaust; New York City politics, 1945-1977; German-Israeli relations; the career of William J. Donovan; and the life of Ludwik W. Rajchmon. The papers of Charles Poletti were used in connection with the political impact of the Second World War in Italian politics. In all, approximately 11,000 manuscripts and 3,000 printed items were consulted, with 1,200 photocopies supplied.

The other primary use of the Suite was for holding graduate seminars by senior faculty. Five classes were held in the Suite in the fall, and three in the spring. An NEH seminar is being held in the Suite this summer. With regard to the physical maintenance of the Suite, a number of minor problems have been corrected. Water damage to the upper stack area has been rectified and the wall replastered and repainted. Loose tiles in the Conference Room have been secured, and the letters which started falling from beneath the Bust of Governor Lehman have been collected and re-cut where necessary. The only outstanding project is the cleaning of the wall beneath the Bust and the securing of the letters (this should be completed early in the fall semester).

The searching and refoldering of Governor Lehman's papers continued throughout the year; 307 items have been added to the special, legal, and oversize files in Governor Lehman's papers, with three items added to the Altschul general file. In order to discourage any unwanted borrowing of books, the student assistant began the task of placing bookplates in all of the bound volumes in the Suite. At the present time, 120 volumes have been plated.

Prior to his departure for graduate school, Robert Epstein, the Suite Assistant, selected and mounted a new exhibit for the Conference Room. Entitled "Democratic Presidential Campaigns, 1928-1968," the exhibit displays, through manuscripts, photographs, and ephemera, various presidential campaigns, many of which directly involved Governor Lehman., At the present time, the display lacks captions, but the text has been written and will be input into the new Macintosh PC within the coming weeks. Throughout his tenure, Mr. Epstein worked, when needed, on a variety of projects for the Rare Book and Manuscript Library.

In December of 1987 I took up my duties as Curator of the Lehman Suite. Together with the new Suite Assistant, Xi Wang, I hope to increase access to the collections, as well as gain a greater degree of organizational control over the collections by using the Macintosh PC. The Assistant is currently in the process of surveying the Suite's holdings and drawing up a location guide to the various collections. The physical care of the collections will continue, and eventually all the manuscript materials will be placed in acid-free folders. Over the coming months, I will begin reviewing and updating, if necessary, the RLIN AMC records, as well as supervising the creation of our own in-house data base. The coming year will be one in which the focus of attention will be on the effective application of computerized information retrieval techniques to the rich source of materials contained in the Suite.--Patrick T. Lawlor, Curator.

COLUMBIA UNIVERSITY
THE LIBRARIES *Date* 10/6

To PC BC

From ET

- [x] review & comment
- [ ] per our conversation
- [ ] for your information
- [ ] at your request
- [ ] for your file
- [ ] for appropriate action
- [ ] what should I reply?
- [ ] please return

CIRCULATION

1987/88

DIVISION	CIRCULATION	RESERVE CIRCULATION	TOTAL
H&H			
Annex	5,260		5,260*
Burgess	45,359	n/a	45,359
Butler Circulation	166,306	n/a	166,306
College/Philosophy	4,796	90,689	95,385
Library Service	6,382	19,523	25,905
Microform Reading Room	n/a	26,551	26,551
Music	8,560	23,264	31,824
Paterno	2,700	n/a	2,700
Reference	n/a	10,152	10,152
TOTAL	239,363	170,179	409,442
Science			
Biology	2,211	9,256	11,467
Chemistry	2,680	4,699	7,379
Engineering	22,926	16,763	39,689
Geology	1,484	761	2,245
Geoscience	2,186	61	2,247
Math	10,059	5,138	15,197
Physics	6,627	3,326	9,953
Psychology	5,776	12,282	18,058
TOTAL	53,949	52,286	106,235
Social Science			
Business	21,340	44,214	65,554
Journalism	933	10,974	11,907
Lehman/Social Work	50,078	72,284	122,362
TOTAL	72,351	127,472	199,823
Distinctive Collections			
Avery	30,294	30,905	61,199
East Asian	24,877	23,770	48,647
Health Sciences	32,890	53,572	86,462
Law	15,551	12,810	28,361
Rare Books	n/a	n/a	n/a
TOTAL	103,612	121,057	224,669
GRAND TOTAL	469,275	470,994	940,269

*Annex figures are for September 1987 - June 1988 only. They can be broken down as follows: General Library: 3,825; East Asian: 1,293; Music: 62; Science: 170.

COLUMBIA UNIVERSITY LIBRARIES

CHANGE IN SIZE OF COLLECTIONS: JULY 1, 1982 TO JUNE 30, 1983

SUMMARY SHEET: STANDARD PRINTED MATERIALS

	July 1, 1982	Total Added	Total Withdrawn	Net Change	June 30, 1983
Humanities and History Division					
Butler Library					
Central Stacks*	1,057,031	36,523	6,033	30,490	1,587,521
Graphic Arts Collection	14,409	231	1	230	14,639
Instructional Library					
Burgess-Carpenter Library	159,789	6,217	4,816	1,401	161,190
College Library	44,595	10	498	488	44,107
Philosophy Library	14,640	5	0	5	14,640
Library Service Library	98,985	2,689	48	2,641	101,626
Music Library	57,176	1,542	14	1,528	58,704
Paterno Library	21,222	240	0	240	21,462
Reference Collection	44,280	4,557	480	4,077	48,357
MRR	152	239	0	239	391
TOTAL: HUMANITIES & HISTORY DIV.	2,012,279	52,253	11,690	39,751	2,052,642
Science and Engineering Division					
Biological Sciences Library	44,748	1,401	41	1,360	46,108
Chemistry Library	38,691	1,267	256	1,011	39,702
Engineering Library	188,732	3,357	132	3,225	191,957
Geology Library	85,033	683	1	682	85,715
Geoscience (Lamont) Library	24,546	855	3	852	25,398
Mathematics Library	29,023	1,287	11	1,276	30,299
Physics Library	27,390	1,109	106	1,003	28,393
Psychology Library	30,121	1,104	369	735	30,856
Science Library	72,884	891	0	891	73,775
TOTAL: SCIENCE & ENGINEERING DIV.	541,168	11,954	919	11,035	552,203
Social Science Division					
Business Library	353,471	5,972	328	5,644	359,115
Documents Service Center	74,452	12,582	7,364	5,218	79,670
Journalism Library	14,836	297	99	198	15,034
Lehman Library	238,008	10,888	76	10,812	248,820
Social Work Library	128,457	2,053	63	1,990	130,447
TOTAL: SOCIAL SCIENCE DIVISION	809,224	31,792	7,930	23,862	833,086
Distinctive Collections					
Avery Library	136,222	2,549	58	2,491	138,713
Fine Arts Library	81,223	1,695	18	1,677	82,900
Ware Library	9,185	366	13	353	9,538
East Asian Library	504,898	13,401	506	12,895	517,793
Health Sciences Library	415,283	13,653	2,867	10,786	426,069
Law and International Law Library	686,567	10,277	1,020	9,257	695,824
Rare Book and Manuscript Library	402,330	2,001	7	1,994	404,324
Columbiana	27,546	194	-0-	194	27,740
TOTAL: DISTINCTIVE COLLECTIONS	2,263,254	44,136	4,489	39,647	2,302,901
TOTAL CHANGE IN SIZE OF COLLECTIONS:	5,625,925	140,135	25,228	114,907	5,740,832

COLUMBIA UNIVERSITY LIBRARIES

CHANGE IN SIZE OF COLLECTIONS: JULY 1, 1982 - JUNE 30, 1983
SUMMARY SHEET: MICROFORMS

	MICROFORM REELS		MICROFICHES		MICROCARDS		MICROPRINTS		ALL MICROFORMS	
	Net Added	6/30/83	Net Added	6/30/83	Net Added	6/30/83	Net Added	6/30/83	Net Added	6/30/83
Humanities & History Division										
Library Service Library*	2	820	870	6,100	0	0	0	0	872	6,920
Microform Reading Room **	5,451	118,115	4,838	240,406	0	59,776	0	318,171	10,289	736,468
Music Library	0	1,037	304	1,150	0	3,957	0	0	304	6,144
Paterno Library	0	87	0	0	0	0		0	0	87
Reference	0	119	5,021	6,155	0	0	0	0	5,021	6,274
TOTAL: HUMANITIES & HISTORY DIV.	5,453	120,178	11,033	253,811	0	63,733	0	318,171	16,486	755,893
Science and Engineering Division										
Biological Sciences Library	9	6,532	0	4,472	0	0	0	0	9	11,004
Chemistry Library	126	1,443	0	2,529	0	360	0	0	126	4,332
Engineering Library	5	7,624	38,496	1,229,908	0	0	0	0	38,501	1,237,532
Geology Library	3	45	3	533	0	14	0	0	6	592
Geoscience (Lamont) Library	0	558	226	13,919	0	5,153	0	0	226	19,630
Mathematics Library	31	198	9,225	9,378	0	0	0	0	9,256	9,576
Physics Library	64	1,042	207	269	0	316	0	0	271	1,627
Psychology Library	21	233	56	2,829	0	0	0	0	77	3,062
Science Library	110	595	0	0	0	0	0	0	110	595
TOTAL: SCIENCE & ENGINEERING DIV.	369	18,270	48,213	1,263,837	0	5,843	0	0	48,582	1,287,950
Social Science Division										
Business Library	271	4,859	25,182	518,298	0	43,122	0	0	25,453	566,279
Documents Service Center	286	929	19,918	405,609	0	0	0	185,140	19,632	591,678
Journalism Library	38	1,672	0	224	0	0	0	0	38	1,896
Lehman Library	268	19,361	2,954	132,305	0	1,235	0	0	3,222	152,901
Social Work Library	15	68	0	3,275	0	0	0	0	15	3,343
TOTAL: SOCIAL SCIENCE DIV.	306	26,889	48,054	1,059,711	0	44,357	0	185,140	48,360	1,316,097
Distinctive Collections										
Avery Library	121	1,299	5	9,597	0	0	0	0	126	10,896
Fine Arts Library	1	86	0	2,702	0	0	0	0	1	2,788
East Asian Library	589	12,153	918	6,875	0	0	0	0	1,507	19,028
Health Sciences Library	0	72	1,409	11,221	0	0	0	669	1,409	11,962
Law Library	129	10,445	45,387	223,015	0	50,301		0	45,516	283,761
Rare Book & Manuscript Lib.	45	875	11	11	0	0	0	0	56	886
Columbiana	0	0	0	0	0	0	0	0	0	0
TOTAL: DISTINCTIVE COLLECTIONS	885	24,930	47,730	253,421	0	50,301	0	669	48,615	329,321
TOTAL CHANGE IN SIZE OF COLLECTIONS:	7,013	195,267	155,030	2,830,780	0	164,234	0	503,980	162,043	3,694,261

*Includes Graphic Arts Collection holdings.
**Includes General Reference and General Library holdings.

Gifts

July 1987 -- June 1988

Month	No. of Donations	Vols.	Mss.	Total Value	of which this is value of Friends donations	
July	12	114	23,660	$25,655	$2,630	
August	7	6	31,265	$48,490	—	
September	3	4	50	$210	$75	
3 month totals	22	124	54,975	$74,355	$2705	
October	14	56	1,727	$10,595	$9,770	
November	8	45	10,813	$19,911	$17,336	
December	18	1,169	36,737	$276,411	$45,443	
3 mo. totals	40	1,270	49,277	$306,917	$72,549	
6 mo. totals	62	1,394	104,252	$381,272	$75,254	
January	7	12	121,635	$65,065	$7,565	
February	12	33	38,781	$21,520	$1,735	
March	12	26	17,732	$52,955	$18,835	
3 mo. totals	31	71	178,148	$139,540	$28,135	
9 mo. totals	93	1,465	282,400	$520,812	$103,389	
April	11	85	25,750	$291,020	$284,895	
May	6	117	2,836	$9,738	$5,450	
June	14	188	52,585	$85,570	$32,320	
3 mo. totals	31	390	81,171	$386,328	$322,665	
12 mo. totals	124	1,855	363,571	$907,140	$426,054	

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Rare Book and Manuscript Library
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Rare Book and Manuscript Library
Quarterly Report, October - December 1987

Introduction. As in previous years, much of the activity of the final months of the calendar year centered on the receipt, recording, appraisal, and disposition of year-end gifts. Because of the change in the tax laws, fewer gifts in kind qualifying for deduction were received during this transitional year in the implementation of the new law. However, several important institutional gifts were acquired which brought the total number of gifts during the quarter to 40, comprising 1,270 volumes and 49,277 manuscript items. These gifts had an estimated or appraised value of $306,917, nearly twice the value of gifts for the same period in the previous year. Totals for the first six months of the year stand at 62 donations, comprising 1,394 volumes and 104,252 manuscript items, having an aggregate value of $381,272.

Major gifts of papers accessioned during the past quarter included those of the American Philological Association, the Book Industry Study Group, the newspaper publisher Henry Beetle Hough, and the playwright and teacher Samson Raphaelson. Significant additions were made to the James Clifford Papers and the Paul R. Palmer Collection of Photographs; and Mrs. Marjorie Windust Halper presented twenty pastel and oil paintings on the subject of James Joyce's Finnegans Wake. In addition, gifts of important printed items included twentieth century illustrated books from Kenneth Rapoport, a sixteenth century Papal Bull printed on vellum from Sam Schaefler, and first editions of Cornell Woolrich suspense novels from Stanley Wertheim.

Two funds developed by donors over the past several years have reached the $25,000 level; the Marguerite and Louis Cohn Fund by means of a gift of $2,500 from Mrs. Carol Z. Rothkopf, matched by the AT&T Foundation; and the Herman and Aveve Cohen Fund by a gift of $15,000 from the Cohens. In addition, the Arthur and Henrietta Baron Fund received a gift of $500 from Martin Baron to be matched by The New Yorker Foundation, and the Rare Book and Manuscript Library Endowed Fund by an anonymous gift of $2,500, and gifts of $1,000 each from Viscountess Eccles and Hal and Barbra Higginbotham. The Furnishings Fund received a gift of $1,893 from Mr. George Jaffin in partial fulfillment of his $10,000 pledge to the construction of the Rare Book and Manuscript Library.

As of June 30, 1987, the balance in the Friends of the Libraries account stood at $50,067. In keeping with one of its programs of supporting the Rare Book and Manuscript Library, the Council of the Friends at its meeting on December 2 authorized distributions from the income account of $50,000 to both the Rare Book and Manuscript Library Endowed Fund and the construction fund for the new Library quarters; the first transfer of $25,000 was made to the Endowed Fund and further

distributions will be made in installments of $25,000 as funds permit until the above totals are reached. The fall dues letter of the Friends was sent out on November 7, and by year's end $12,635 had been received.

The Friends reception on December 2 opened the exhibition of first editions, illustrated books, and old master prints from the Alan H. Kempner library, donated by his widow, Margaret L. Kempner. Nearly two hundred friends and guests attended. The exhibition labels were prepared by Jane Rodgers and Hugh Wilburn and edited by Rudolph Ellenbogen. After the installation of the Kempner exhibition, work began immediately on the preparation of the spring exhibition, "The Double Lives of Ellery Queen," based on the extensive collection of manuscripts and correspondence of the co-authors of the Ellery Queen mystery novels, Frederic Dannay and Manfred Lee, the major part of which was donated by Dannay's sons, Richard and Douglas. This exhibition opens on March 2 and will continue on view through June.

During the quarter Patrick T. Lawlor was appointed the Curator of the Lehman Suite and Papers and reference librarian/bibliographer; he assumed his duties at the Library on December 14. A graduate of the University of Liverpool (A.B., 1977), the Liverpool Polytechnic (diploma in librarianship, 1979), and Fordham University (A.M., 1986), Mr. Lawlor was a member of the staff of the Berg Collection at the New York Public Library since 1980.

Among the special events in the Library was a lecture on October 23 by the Librarian to the Lifelong Learners Special Program of the School of General Studies; among the subjects of the lecture to the twenty individuals enrolled in the Program were the importance of rare books and manuscripts to research, the book dealer and auction markets, and special security and patron problems related to rare materials. On November 19 a reception, co-hosted by Andrew Hoyem and the Arion Press of San Francisco and attended by nearly one hundred inivited guests, was held in the Library to celebrate the publication by the Press of a limited edition of the Library's hitherto unpublished Elizabethan manuscript, Arthur Golding's "A Morall Fabletalke."--Kenneth A. Lohf, Librarian for Rare Books and Manuscripts.

Rare Book Department. Many of the activities that occupied the attention of the staff of the department were projects that were begun during the previous quarter. Among the projects completed was the reporting to the Incunabula Short Title Catalog of our holdings of incunabula as well as those from from Law, Health Sciences and Teachers College. Another project completed during the quarter was the preparation and installation of the Kempner exhibition, mentioned above. Other projects carried-over into the current quarter include the measuring of Smith Japanese books for preservation cases and the preparation of Seligman books for European Bookbinding and the processing of the refurbished Seligman books returned after treatment. The Columbia Preservation department continues to make mats for the Kempner Print

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Manuscript Department. A number of large manuscript collections which had been in process since the spring of 1987, were completed by the end of this quarter. Included were several publishers archives: the editorial files for the International Encyclopedia of the Social Sciences, the Encyclopedia of Philosophy, and the papers of Henry Beetle Hough, publisher of the Vineyard Gazette. Processing and description of the papers of the futurist author, Alvin Toffler, the papers of Sampson Raphaelson, playwright and screenwriter, and an addition to the papers of Clarence Bulliet, dramatic editior of a number of midwestern newspapers were also completed. During the quarter several large addtions to existing collections were in process, including a second addition of editorial and publicity files to the Random House Archives and the political papers of the lawyer, Frederic Coudert, Jr.

We also continued the reprocessing of the Pacific Relations Papers, by moving on to fine sort, weed, and place into acid free folders, the financial series, as well as fine sort the correspondence files in the Robert Halsband Papers in prepartion for adding this series to his collection along with the additional manuscripts and subject files which had been on deposit for a number of years. In order to improve bibliographical access to the Chinese Oral History Collection and its related papers and office files, which had been received over the past 10 years in a piecemeal fashion, we corrected the somewhat chaotic arrangement of the collection on the shelf, and updated the finding aid by providing cross references to link records for an individual's memoirs with other materials on that person in the office files and related papers.

During the third quarter we plan to complete the processing and cataloging of the second Random House addition referred to above, process an addition to the editorial files of the literary magazine, Grand Street, complete the fine sorting of an addition to the papers of the late professor of Chinese history, L. C. Goodrich, and begin procssing the Ellery Queen Papers.--Bernard R. Crystal, Assistant Librarian for Manuscripts.

Bakhmeteff Archive. During the last quarter, the Archive completed a survey of printed materials in the papers of Russian white army general Anton Deniken. The Deniken Papers consist of a total of 90 boxes, the first 30 of which contain correspondence, manuscripts and subject files, while the remaining 60 consist of printed materials. The books and periodicals surveyed have been listed on index cards, with author, title and imprint information. There are over 500 titles, including many extremely rare emigre publications. Several readers have already used the new file which made it possible for them to quickly identify materials important to their research. During the next quarter we will continue to study the problem of printed materials in the Bakhmeteff Archive and further improve their bibliographic control.

Collections processed during the last quarter include the papers of Ukrainian Catholic priest Dmytro Myhockyj, documents from the Pal Teleki Research Institute in Budapest, and the papers of Russian poet Georgii Golokhvastov. Additions were made to the Jacob Hoptner Papers and the Polish Dissident Press Printed Materials. A new acquisition of special interest is the diary of American doctor F.L. Barnum which records his impressions of Siberia in 1919 and 1920 when he served with the American Red Cross Mission. The diary supplements the Archive's many other Red Cross collections.

Bakhmeteff Archive holdings provided the basis for a panel given at the November 1987 convention of the American Association of the Advancement of Slavic Studies entitled "Bibliophiles, Publishers, and Collectors in the Russian Emigration, 1920s-50s: Three Case Studies." All five participants had at one time worked in the Archive, and included the

present curator and her predecessor Stephen Corrsin. This panel provided further evidence of the central importance of the Bakhmeteff Archive to Slavic studies in the United States, and was an effective way of publicizing its diverse holdings.

In December, the curator spoke at the New York Public Library Slavonic Division's weekly lecture series. The subject was Evgeniia Khmelnitskaia, one of three Soviet citizens to study American librarianship in the 1920s. Her papers are now in the Bakhmeteff Archive. The talk was followed by a brief question and answer session on both Khmelnitskaia's career and recent developments at the Archive.--Ellen Scaruffi, Curator.

Columbiana Library. The serials project is well underway, with computerized bindery slips now being used as each title is sent to the bindery and work on generating a serials shelf list has begun. Presently there is no serials shelf list in Columbiana. The records that may be available are inconsistent and filed by title only in the card catalog. With the absence of a kardex or other holdings information in one place, it is difficult, at best, to determine what titles need to be claimed, classified and maintained. Thus a drawer-by-drawer search in the Cataloging Department Columbiana shelf list for current and retrospective serial titles is the first step. The next step, updating the holdings records from the Official Serials Catalog, will hopefully give an accurate and complete serials shelf list for Columbiana. With this "new" accurate shelf list, although time consuming to produce, serials acquisition, processing and maintenance will be streamlined. It will also facilitate the Columbiana inventory project, planned for the future.

The cases in the Kings College Room are systematically being cleaned with each object receiving careful attention. Condition and treatment reports are being prepared for those in need of immediate attention. This work for the third quarter will focus on continuing the present projects as well as making new labels for the cases; and updating and generating, where necessary, curatorial files for each object. Visits from outside consultants for the clocks and furniture will be arranged. Preparation for the painting of Columbiana, scheduled for July 1988, will continue. Work on manuscript collections housed in Butler included processing and selectively refoldering the papers of Frances E. Henne and Carl M. White. The papers of Luther Carrington Goodrich are being sorted and labelled for foldering. After this collection is finished, work on the early College Papers (1754 - 1820) will commence.

In December the Curator was elected Vice-President/President of the Art Libraries Society of North America, New York Chapter.--Hollee Haswell, Curator.

Herbert H. Lehman Suite. Some problems with the physical plant of the Suite have been corrected but others remain. It was noticed in December that a few of the ceiling tiles in the Seminar Room had come loose and appeared to be in danger of falling. As of January 8 this situation has been corrected;

however, there is the ongoing problem of the decay of part of the wall in the upper stack area due to an internal water leak and problems of heat regulation to the Suite. Yet to be corrected is the rather minor but cosmetically significant problem of the metal letters which are falling off the wall beneath the bust of Herbert H. Lehman. An architectural preservation specialist from Avery is scheduled to examine the condition, and to make a recommendation on cleaning the old adhesive on the wall and replacing the old letters with new ones.

Papers from the Frank Altschul Collection relating to the founding of the New School for Social Research were photocopied and sent to the Vice President for Development at the New School to be added to their Institutional Archive. The important project of bringing together in the Special Correspondence File the cards for Edith A. Lehman, Charles Poletti, and Paul Baerwald has been completed. For the next quarter I hope to arrange a new exhibit to be mounted in the Seminar Room, as well as explore the Collection in greater depth so as to be able to fully serve the Collection and its patrons.--Patrick T. Lawlor, Curator.

Rare Book and Manuscript Library
Quarterly Report, October - December 1987

Introduction. As in previous years, much of the activity of the final months of the calendar year centered on the receipt, recording, appraisal, and disposition of year-end gifts. Because of the change in the tax laws, fewer gifts in kind qualifying for deduction were received during this transitional year in the implementation of the new law. However, several important institutional gifts were acquired which brought the total number of gifts during the quarter to 40, comprising 1,270 volumes and 49,277 manuscript items. These gifts had an estimated or appraised value of $306,917, nearly twice the value of gifts for the same period in the previous year. Totals for the first six months of the year stand at 62 donations, comprising 1,394 volumes and 104,252 manuscript items, having an aggregate value of $381,272.

Major gifts of papers accessioned during the past quarter included those of the American Philological Association, the Book Industry Study Group, the newspaper publisher Henry Beetle Hough, and the playwright and teacher Samson Raphaelson. Significant additions were made to the James Clifford Papers and the Paul R. Palmer Collection of Photographs; and Mrs. Marjorie Windust Halper presented twenty pastel and oil paintings on the subject of James Joyce's Finnegans Wake. In addition, gifts of important printed items included twentieth century illustrated books from Kenneth Rapoport, a sixteenth century Papal Bull printed on vellum from Sam Schaefler, and first editions of Cornell Woolrich suspense novels from Stanley Wertheim.

Two funds developed by donors over the past several years have reached the $25,000 level; the Marguerite and Louis Cohn Fund by means of a gift of $2,500 from Mrs. Carol Z. Rothkopf, matched by the AT&T Foundation; and the Herman and Aveve Cohen Fund by a gift of $15,000 from the Cohens. In addition, the Arthur and Henrietta Baron Fund received a gift of $500 from Martin Baron to be matched by The New Yorker Foundation, and the Rare Book and Manuscript Library Endowed Fund by an anonymous gift of $2,500, and gifts of $1,000 each from Viscountess Eccles and Hal and Barbra Higginbotham. The Furnishings Fund received a gift of $1,893 from Mr. George Jaffin in partial fulfillment of his $10,000 pledge to the construction of the Rare Book and Manuscript Library.

As of June 30, 1987, the balance in the Friends of the Libraries account stood at $50,067. In keeping with one of its programs of supporting the Rare Book and Manuscript Library, the Council of the Friends at its meeting on December 2 authorized distributions from the income account of $50,000 to both the Rare Book and Manuscript Library Endowed Fund and the construction fund for the new Library quarters; the first transfer of $25,000 was made to the Endowed Fund and further

distributions will be made in installments of $25,000 as funds permit until the above totals are reached. The fall dues letter of the Friends was sent out on November 7, and by year's end $12,635 had been received.

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Among the special events in the Library was a lecture on October 23 by the Librarian to the Lifelong Learners Special Program of the School of General Studies; among the subjects of the lecture to the twenty individuals enrolled in the Program were the importance of rare books and manuscripts to research, the book dealer and auction markets, and special security and patron problems related to rare materials. On November 19 a reception, co-hosted by Andrew Hoyem and the Arion Press of San Francisco and attended by nearly one hundred inivited guests, was held in the Library to celebrate the publication by the Press of a limited edition of the Library's hitherto unpublished Elizabethan manuscript, Arthur Golding's "A Morall Fabletalke."--Kenneth A. Lohf, Librarian for Rare Books and Manuscripts.

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Rare Book and Manuscript Library
Quarterly Report, January - March 1988

Introduction. The major activity of the quarter centered on the recording and processing of gifts received during the year-end period. During the quarter, 31 separate donations were received, comprised of 71 rare editions and 178,148 manuscript items; the gifts had an aggregate value of $139,540. For the first three quarters of 1987/1988, 93 separate donations were recorded, comprising 1,465 volumes and 282,400 manuscript items, and having a total value of $520,812. Several other gifts received during the year-end period, notably the Frederic Dannay Papers and the Robert Wilson Papers, have not yet been processed and recorded and are therefore not included in the quarter's totals.

Among the major gifts received were several relating to publishing: the papers of Kulchur Press, numbering approximately 10,000 letters and manuscripts, donated by its director and editor, Lita Hornick; the papers of Alvin Toffler, numbering 117,000 letters, manuscripts, and memorabilia, relating to the numerous books and publications by the noted social scientist and his wife, Heide Toffler; a significant addition of approximately 2,000 letters, manuscripts, and proofs documenting the publication of the literary journal, Grand Street, during 1985-1987, presented by Ben Sonnenberg and Deborah Thomas; and a substantial addition of 10,000 letters and manuscripts, including items relating to Michel Butor and Ruth Rendell, received from Georges Borchardt for addition to the archive of this New York literary agent. As noted above, the papers of Robert Wilson have also been donated; the letter of agreement establishing the collection was signed on March 1, and the first shipment of papers arrived shortly thereafter.

In addition, the Library received an impressive drawing by Saul Steinberg, titled "The Labyrinth," from Dr. Ruth Nanda Anshen; a group of first editions and important historical autograph letters, including one written by the seventeenth century classical scholar and author, Richard Bentley, collected by the late Professor Willard Severinghaus and presented by the estate of his nephew J. Walter Severinghaus; and 14 first editions of works by Lady Gregory, James Stephens, Shane Leslie, and other Irish writers, donated by Andrew B. Myers in memory of John Fleming.

The Council of the Friends authorized the second transfer of $25,000 to the Rare Book and Manuscript Library Endowed Fund, bringing the total amount contributed to this Fund during the year to $50,000. In addition, we received from Mrs. Margaret Kempner a gift of $15,143 to be added to the Kempner Endowed Fund and a gift of $10,000 from Dr. Corliss Lamont for the Lamont Endowed Fund; both of these funds will eventually support the two rooms in the Rare Book and Manuscrsipt Library named for these donors.

At the Council meeting of the Friends of the Libraries, held on March 2 preceding the reception opening the exhibition "The Double Lives of Ellery Queen," three new members were appointed to the Council: Carter Burden, Chantal Hodges, and Martin Meisel, replacing Carl Woodring, who has resigned, and John Fleming and Franklin H. Kissner, both of whom have recently died. The treasurer in his interim report drew attention to the additional savings, approximately $1,900, that were being realized through the new and more reasonably priced typesetting firm being used by Printing Services. Finally, the dates were selected for the Friends' events for 1988/1989: fall exhibition opening, December 7; winter exhibition opening, March 1, 1989; and Bancroft Awards Dinner, April 5, 1989.

More than two hundred Friends and guests attended the opening of the Ellery Queen exhibition on Wednesday, March 2, in the Library. The guests of honor at the opening were Messrs. Richard and Douglas Dannay, the donors of the major portion of the Frederic Dannay archive which formed the basis for the exhibition. There was wide coverage of the gift of the papers and the exhibition in the press, including articles in The New York Times, New York Post, Philadelphia Enquirer, Newsday, and numerous other newspapers throughout the country: the story was sent out by the Associated Press and Reuters; and was broadcast on WQXR and ABC radio in New York. Articles are also planned for the Neue Zurcher Zeitung and the Times Literary Supplement in London.

Immediately following the installation of the Ellery Queen exhibition, planning began on the summer exhibitions, "The Tercentenary of the Birth of Alexander Pope" and "Paintings for Finnegans Wake by Marjorie Windust Halper"; the former is being curated by Patrick Lawlor and the latter by Jane Rogers. Rudolph Ellenbogen, with the assistance of Jane Rogers, is planning the Robert Wilson exhibition which opens on December 7. Preliminary planning is also continuing for the Tennessee Williams exhibition which opens on March 1, 1989.

Among the special events held in the Library was the visit by a group of graduate students from the School of Information Studies at Syracuse University on March 15. A meeting of the Museums, Arts & Humanities Group of the New York Chapter of the Special Libraries Association was held in the Library on March 8 from 5:30 to 7:00 p.m. On both occasions the Librarian spoke for approximately an hour on the distinctive resources of the Library, the new Library facilities, and special problems relating to security, preservation, and funding.

Hugh Wilburn resigned as of March 18 to accept an appointment as manager and cataloger of the Bromer Booksellers in Boston. The reference librarian/bibliographer position was posted shortly after his resignation, and we will begin to interview candidates after April 18.

The staff of the Library was considerably strained during the quarter

due to the installation of the Rolm phone system, the change of all the locks on the firedoors to the DOM cylinders, and the installation of the smoke detector emergency lights and alarm system on stacks 12 through 15. For the completion of these projects it was necessary for the doors leading to the outside halls to be open for long periods so that conduits and wiring could be installed; this work schedule required having Library personnel present at all times that the workmen were on the premises, and the lack of GAs and the limited staff made this particularly difficult to effect. This work will continue into the next quarter.--Kenneth A. Lohf, Librarian for Rare Books and Manuscripts.

Rare Book Department. Work continued during the quarter on the pilot project for cataloging rare books with a sample of 300 books being pulled from our recent backlog. The results of this sample indicated a fairly high percent of books with copy. Carol Mandel, Robert Wolven, and Jill Parchuk, together with Kenneth Lohf, Rudolph Ellenbogen, and Jane Rodgers, agreed that a Bibliographic Assistant should be hired to search and copy-catalog these items. During a six-month trial period, an evaluation would be made to determine the advisability of doing minimal level cataloging on the remaining items. The Rare Book department is concerned that the non-copy items will be the most valuable, and that full cataloging is most appropriate for them in order to provide the access points necessary to make these items available to the scholarly community. The six-month trial period will begin after the Bibliographic Assistant is hired and fully trained.

Other activities included processing gifts from Ronald Dzierbicki, the estate of Mrs. Melvin Loos, Andrew B. Myers, and others. The staff of the department also began processing the Robert Wilson papers and began planning for the winter exhibition selecting highlights from the collection. Jane Rodgers has been preparing an exhibition to commemorate the five hundredth anniversary of the publication of the first Finnish book. Other exhibition work done by staff members of the department is mentioned above. Several continuing projects have received attention: the preparation of piece slips for the McLoughlin books has been one-third completed, and the additions to the Hunt-Berol collection of sheet music donated earlier in the year by Linda Kruger has continued to be cataloged and added. Other cataloging activities included work on additions from the backlog to the Rockwell Kent collections, the photographic negatives collection, and the Book Arts and B Ephemera collections. Work of cataloging and adding to the these collections will continue in the next quarter.

Cataloging of books by OMC continues under the new workflow arrangements which seem to be functioning in a satisfactory manner. One problem, however, that remains is the shelflisting of our material. In order to speed this process, we proposed that no pink temp slips be typed for us in the future, and that our piece slips be annotated with the call number and main entry (where the entry differs from that given). This

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Rare Book Department. Work continued during the quarter on the pilot project for cataloging rare books with a sample of 300 books being pulled from our recent backlog. The results of this sample indicated a fairly high percent of books with copy. Carol Mandel, Robert Wolven, and Jill Parchuk, together with Kenneth Lohf, Rudolph Ellenbogen, and Jane Rodgers, agreed that a Bibliographic Assistant should be hired to search and copy-catalog these items. During a six-month trial period, an evaluation would be made to determine the advisability of doing minimal level cataloging on the remaining items. The Rare Book department is concerned that the non-copy items will be the most valuable, and that full cataloging is most appropriate for them in order to provide the access points necessary to make these items available to the scholarly community. The six-month trial period will begin after the Bibliographic Assistant is hired and fully trained.

Other activities included processing gifts from Ronald Dzierbicki, the estate of Mrs. Melvin Loos, Andrew B. Myers, and others. The staff of the department also began processing the Robert Wilson papers and began planning for the winter exhibition selecting highlights from the collection. Jane Rodgers has been preparing an exhibition to commemorate the five hundredth anniversary of the publication of the first Finnish book. Other exhibition work done by staff members of the department is mentioned above. Several continuing projects have received attention: the preparation of piece slips for the McLoughlin books has been one-third completed, and the additions to the Hunt-Berol collection of sheet music donated earlier in the year by Linda Kruger has continued to be cataloged and added. Other cataloging activities included work on additions from the backlog to the Rockwell Kent collections, the photographic negatives collection, and the Book Arts and B Ephemera collections. Work of cataloging and adding to the these collections will continue in the next quarter.

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Rare Book Department. Work continued during the quarter on the pilot project for cataloging rare books with a sample of 300 books being pulled from our recent backlog. The results of this sample indicated a fairly high percent of books with copy. Carol Mandel, Robert Wolven, and Jill Parchuk, together with Kenneth Lohf, Rudolph Ellenbogen, and Jane Rodgers, agreed that a Bibliographic Assistant should be hired to search and copy-catalog these items. During a six-month trial period, an evaluation would be made to determine the advisability of doing minimal level cataloging on the remaining items. The Rare Book department is concerned that the non-copy items will be the most valuable, and that full cataloging is most appropriate for them in order to provide the access points necessary to make these items available to the scholarly community. The six-month trial period will begin after the Bibliographic Assistant is hired and fully trained.

Other activities included processing gifts from Ronald Dzierbicki, the estate of Mrs. Melvin Loos, Andrew B. Myers, and others. The staff of the department also began processing the Robert Wilson papers and began planning for the winter exhibition selecting highlights from the collection. Jane Rodgers has been preparing an exhibition to commemorate the five hundredth anniversary of the publication of the first Finnish book. Other exhibition work done by staff members of the department is mentioned above. Several continuing projects have received attention: the preparation of piece slips for the McLoughlin books has been one-third completed, and the additions to the Hunt-Berol collection of sheet music donated earlier in the year by Linda Kruger has continued to be cataloged and added. Other cataloging activities included work on additions from the backlog to the Rockwell Kent collections, the photographic negatives collection, and the Book Arts and B Ephemera collections. Work of cataloging and adding to the these collections will continue in the next quarter.

Cataloging of books by OMC continues under the new workflow arrangements which seem to be functioning in a satisfactory manner. One problem, however, that remains is the shelflisting of our material. In order to speed this process, we proposed that no pink temp slips be typed for us in the future, and that our piece slips be annotated with the call number and main entry (where the entry differs from that given). This

procedural change seems to be a positive step towards a more efficient workflow. However, there remains a significant number of books still cataloged prior to the new arrangement that are awaiting shelflisting.--Rudolph Ellenbogen, Assistant Librarian for Rare Books.

Manuscript Department. During the 3rd quarter, 13 small and medium-sized gifts and purchases were processed and added to existing collections, such as the papers of Jacques Barzun, Paul O. Kristeller and Lionel Trilling, and the large addition to the papers of Frederic Coudert Jr., in process last quarter, has been completed. The major acquisition received this quarter was the Frederic Dannay Papers, the cataloging of which will consume the majority of one librarian's processing time for the next six to eight months. Our bibliographic assistant will also share the cataloging of the numerous manuscripts and correspondence files in this important and complex collection.

Among the other accessions received were three cartons of additions to the papers of Paul Lazarsfeld which are in process at this time; the papers of the Columbia economic historian, Joseph Dorfman, for which preliminary sorting has been completed, but for which further processing had to be abandoned in favor of the Hamilton Family Papers which had an immediate priority to be cataloged for appraisal; and the records of the Don Congdon literary agency, heir to many clients in our Harold Matson agency records, were received and arranged. Twenty cartons of Library Services Group, CLIO and RLG files, transferred in the spring of 1987, were arranged and added to the Columbia University Libraries Records. The processing of the second Random House addition had to be abandoned with the departure of a general assistant at the beginning of the quarter. A replacement was hired, but she left after a few weeks before she could be trained to take over the project. Similarly, new additions to the Community Service Society and Book Industry Study Group records are being held in abeyance due to the lack of general assistants.

When the Manuscript Department Reference Librarian/Bibliographer position became vacant in January of 1987, we were no longer able to tag, code and input our new manuscript collections into the RLIN AMC database, but now that the new librarian, Patrick Lawlor, has been trained in the fundamentals of his position, he prepared and entered descriptions for 12 new manuscript collections this quarter. Along with continuing his processing of the Dannay Papers, he will continue working on entering collection descriptions from the 1985/86-1986/87 backlog during the last quarter of this year. Assuming that we can hire a full complement of general assistants for the summer, we should be able to resume work on the several in-process collections listed above as well as processing the papers of Robert Wilson, which are being worked on in the Rare Book Department as noted above.--Bernard R. Crystal, Assistant Librarian for Manuscripts.

Bakhmeteff Archive. Several new collections of special interest were added to the Archive during the last quarter. Among them were the papers

of Vladimir Visson, a Russian art historian who was director of exhibitions at the Wildenstein Gallery in New York City. His papers give an overview of the gallery's exhibits from 1942 to 1973 and include his manuscripts on Russian art and French impressionism. Ms. Katherine Post's collection includes many photographs of Boris Bakhmeteff and the Russian embassy in Washington, D.C. There are subject files and manuscripts relating to her relatives, including the poet Dimitri Klenovsky and artists Boris Becker, Joseph Krachkovsky and Lidia Krachkovskay. Other recent acquisitions were the memoirs of E.B. Voinovskii-Krieger who was minister of communications to Tsar Nicholas II, and a small addition to the Elena Mogilat Paper including a photograph of Nicholas II with Mogilat. Processing has begun on all of these collections and they should be fully cataloged and described during the next quarter.

On January 19 and 21, a special Soviet delegation studying Tolstoy and America visited the Rare Book and Manuscript Library to discuss plans for a forthcoming American-Soviet publication of original Tolstoy materials held by American libraries. The delegation included Lydia D. Gromova-Opulskaia, Dmitrii M. Urnov and Aleksei L. Nalepin of the Gorky Institute of World Literature, and Nikolai N. Skatov of the Pushkinskii Dom Institute of Russian Literature. They were greeted by Mr. Lohf, and Prof. Raeff and Ms. Scaruffi spoke to them in Russian about Columbia's holdings and the Tolstoy project. A special working conference on Tolstoy was held on Jan. 20, and a central topic of interest was the Soviet publication of manuscripts and letters written by Mikhail Lermontov and Maxim Gorky which are owned by Columbia University. In addition to the Tolstoy project, Soviet scholars are planning future editions of Bunin, Zamiatin, Remizov and other emigre authors whose papers are in the Bakhmeteff Archive.

Preservation of the Archive's many glass plate negatives was begun with a program to produce new negatives and prints for readers' use, so that the fragile glass originals will no longer have to be handled. To date, the Thomas Day Thatcher corresondence from the 1917-1918 Red Cross Mission to Russia has been completed, and work begun on the Aleksandr Bashmakov Caucasian ethnographic slides. During the next quarter filming of the glass plates will continue, and cataloging will begin of the correspondence of Russian historian Michael Karpovich.--Ellen Scaruffi, Curator.

Columbiana Library. This quarter has seen an increase in on-site and phone inquiries. During a number of days, every seat was filled. Administrators, professors and scholars use Columbiana daily; the students remain our constant and continuous patrons. Three departments -- Journalism, Historic Preservation, and Anthropology -- have spent a great deal of time selecting materials for forthcoming exhibitions. Photographic reproductions of certain items will be used, rather than the originals, to prevent damage. The Class of 1943 is making a slide tape/video souvenir for their 45th Reunion this spring and our ephemera files are suppling the majority of the images for their project. Barnard

College's 100th Anniversary next year has already generated numerous informational requests. The most frequently asked questions have been concerning the 1968 protest/campus unrest and the Daniel Chester French statue, Alma Mater.

Assessing the conditions of the various storage areas and the conditions survey of objects continues. The East Gallery space was the focus this quarter, for it houses the Framed Picture Collection containing numerous priceless, irreplaceable treasures, which if not properly cared for, will soon be lost forever. They are in acidic materials, housed in improper storage boxes in no particular order, with soot, dirt and grim "raining down" on them. The East Gallery is not a secure area, as only the upper portion is Columbiana storage. (The East Gallery was lent to Columbiana as a temporary storage area when the Office of Project Development and Coordination took over the lower level of the South Gallery, originally assigned to Columbiana. Recently the lower portion of the East Gallery was assigned as office space to three University adjunct personnel. Now, only the upper portion of the East Gallery is Columbiana storage.) As an emergency measure eight framed items were removed to 210 Low and have been unframed and placed in flat storage. These are especially valuable original photographic prints of King's College buildings and people taken ca. 1850 and include a signed photograph by Victor Prevot and a Nathaniel Fish Moore photograph.

A recent internal leak damaged the Samuel Johnson portrait, the Harrison and Noble London shelf clock, and the desk situated along the west wall of the King's College Room. Conservation work for these objects is being investigated. This leak is most unfortunate as it is a repeat of a leak several years ago from the air conditioning system that could have been prevented. Someone did not properly close a valve. Damage to the objects could have been avoided if Columbiana had been notified of the recent leak, which occurred one floor above the King's College Room. Preventative moving of the objects or covering them could have been carried out before the water seaped through to the King's College Room during the weekend, causing the damage. The walls of the reading room and ceiling are pealing at an alarming rate and the west wall of the King's College Room needs to be painted and the ceiling moulding repaired.

Gifts to Columbiana this quarter include the following, transferred from the Office of the Trustees: 16 medals struck for the the celebration of the University Bicentennial, 1954; the Purroy Chair, used by the family at Old St. Peter's Church in Mott St., given to the University by Mary Purroy Mitchel; 3 silver spoons given to Acting President Robert F. Goldberger by Ambassador Hidetoshi Ukawa in appreciation of the welcome extended to their Imperial Highnesses Crown Prince Akihito and Crown Princess Michiko of Japan on the occasion of their visit to the University on October 9, 1987.

Other than the day-to-day reference work, collection conservation

managment will be the focus of next quarter's special projects -- specifically, taking care of the leak damage, finishing the cleaning of the King's College Room cases, seeking advice on care and repair of the furniture, and repair of the reading room chairs. The processing of Columbia related manuscript collections at Butler will concentrate on completing the L.C. Goodrich papers and Willard Severinghaus Papers.--Hollee Haswell, Curator.

Herbert H. Lehman Suite. The third quarter has been a period of steady progress at the Lehman Suite. The assistant has taken down the previous exhibition in the Seminar Room and is currently in the process of assembling materials for the new exhibit, "Democratic Presidential Campaigns 1928-1968." Before mounting the exhibit, the assistant will receive training in the proper handling and installation of display materials by a member of the Preservation Department. To discourage borrowing or theft of books from the Suite, the general assistant is placing a specially designed Lehman Suite bookplate in all books. To solve the problem of falling and missing bronze commemorative letters mounted beneath the bust of Governor Lehman, new letters have been ordered and are now being designed and cut.

In order to further enhance bibliographic control of the papers of Governor Lehman, his wife, and all related papers contained in the Suite, it has been decided to create a local data base. After a review of a number of software packages available, Pro-Cite, a bibliographic data base package from Personal Bibliographic Software, Inc., has been selected as the best in terms of cost, data base size, features, and support. Pro-Cite will run on the Macintosh computer which will be installed in the Suite in the near future. After a period of training and review, the assistant will start inputting records, beginning with the Special Files from the papers of Governor Lehman. The Curator will review and direct all work before any data is entered. This project will greatly enhance the service we offer scholars and researchers and will stimulate interest in the Suite over the coming years.--Patrick T. Lawlor, Curator.

Rare Book and Manuscript Library
Quarterly Report, January - March 1988

Introduction. The major activity of the quarter centered on the recording and processing of gifts received during the year-end period. During the quarter 31 separate donations were received, comprised of 71 rare editions and 178,148 manuscript items; the gifts had an aggregate value of $139,540. For the first three quarters of 1987/1988, 93 separate donations were recorded, comprising 1,465 volumes and 282,400 manuscript items, and having a total value of $520,812. Several other gifts received during the year-end period, notably the Frederic Dannay Papers and the Robert Wilson Papers, have not yet been processed and recorded and are therefore not included in the quarter's totals.

Among the major gifts received were several relating to publishing: the papers of Kulchur Press, numbering approximately 10,000 letters and manuscripts, donated by its and director and editor, Lita Hornick; the papers of Alvin Toffler, numbering 117,000 letters, manuscripts, and memorabilia, relating to the numerous books and publications by the noted social scientist and his wife, Heide Toffler; a significant addition of approximately 2,000 letters, manuscripts, and proofs documenting the publication of the literary journal, Grand Street, during 1985-1987, presented by Ben Sonnenberg and Deborah Thomas; and a substantial addition of 10,000 letters and manuscripts, including items relating to Michel Butor and Ruth Rendell, received from Georges Borchardt for addition to the archive of this New York literary agent.

In addition, the Library received from Dr. Ruth Nanda Anshen an impressive drawing by Saul Steinberg, titled "The Labyrinth"; a group of first editions and important historical autograph letters, including one written by the seventeenth century classical scholar and writer, Richard Bentley, collected by the late Professor Willard Severinghaus and presented by the estate of his nephew J. Walter Severinghaus; and 14 first editions of Lady Gregory, James Stephens, Shane Leslie, and other Irish writers, donated by Andrew B. Myers in memory of John Fleming.

The Council of the Friends authorized the second transfer of $25,000 to the Rare Book and Manuscript Library Endowed Fund, bringing the total amount contributed to this Fund during the year to $50,000. In addition, we received from Mrs. Margaret Kempner a gift of $15,143 to be added to the Kempner Endowed Fund and a gift of $10,000 from Dr. Corliss Lamont for the Lamont Endowed Fund; both of these funds will eventually support the two rooms in the Rare Book and Manuscrsipt Library named for these donors.

At the Council meeting of the Friends of the Libraries, held on March 2 preceding the reception opening the exhibition "The Double Lives of Ellery Queen," three new members were appointed to the Council: Carter

Burden, Chantal Hodges, and Martin Meisel to replace Carl Woodring, who has resigned, and John Fleming and Franklin H. Kissner, both of whom have recently died. The treasurer in his interim report drew attention to the additional savings, approximately $1,900, that were being realized through the new and more reasonably priced typesetting firm being used by Printing Services. Finally, the dates were selected for the Friends' events for 1988/1989: fall exhibition opening, December 7; winter exhibition opening, March 1, 1989; and Bancroft Awards Dinner, April 5, 1989.

More than two hundred Friends and guests attended the opening of the Ellery Queen exhibition on Wednesday, March 2, in the Library. The guests of honor at the opening were Messrs. Richard and Douglas Dannay, the donors of the major portion of the Frederic Dannay archive which formed the basis for the exhibition. There was wide coverage of the gift of the papers and the exhibition in the press, including articles in The New York Times, New York Post, Philadelphia Enquirer, Newsday, and numerous other newspapers throughout the country: the story was sent out by the Associated Press and Reuters; and was broadcast on WQXR and ABC in New York. Articles are also planned for the Neue Zurcher Zeitung and the Times Literary Supplement in London.

Immediately following the installation of the Ellery Queen exhibition, planning began on the summer exhibitions, "The Tercentenary of the Birth of Alexander Pope" and "Paintings for Finnegans Wake by Marjorie Windust Halper"; the former is being curated by Patrick Lawlor and the latter by Jane Rogers. Rudolph Ellenbogen, with the assistance of Jane Rogers, is planning the Robert Wilson exhibition which opens on December 7. Preliminary planning is also being done for the Tennessee Williams exhibition which opens on March 1, 1989.

Among the special events held in the Library was the visit by a group of graduate students from the School of Information Studies at Syracuse University on March 15; and a meeting of the Museums, Arts & Humanities Group of the New York Chapter of the Special Libraries Association on March 8 from 5:30 to 7:00 p.m. On both occasions the Librarian spoke for approximately an hour on the distinctive resources of the Library, the new Library facilities, and special problems relating to security, preservation, and funding.

Hugh Wilburn resigned as of March 18 to accept an appointment as manager and cataloger of the Bromer ~~Bookshop~~ Booksellers in Boston. The reference librarian/bibliographer position was posted shortly after his resignation, and we will begin to interview candidates after April 18.

The staff of the Library was considerably strained during the month of March due to the installation of the Rolm phone system, the change of all the locks on the firedoors to the DOM cylinders, ~~and keys for security reasons~~, and the installation of the smoke detector emergency lights and alarm system on stacks 12 through 15. For the completion of these

projects it was necessary for the doors leadings to the outside halls to be open for long periods so that conduits and wiring could be installed; this work schedule required having Library personnel present at all times that the workmen were on the premises, and the lack of GAs and the limited staff made this particularly difficult to effect.--Kenneth A. Lohf, Librarian for Rare Books and Manuscripts.

This work will continue into the next month.